



# Ms. Russell's Acceptable Use Policy



As a student, it is my responsibility to make sure that I am following the rules laid out in this policy. In order to protect myself and others around me, I agree to the following:

1. I **will** show my peers, teachers, and administrators respect and kindness.
2. I **will** follow all school rules.
3. I **will** keep my hands, feet, and other body parts to myself.
4. I **will** keep my desk clean and organized.
5. I **will** listen to instructions from my teacher, other teachers, and administrators.
6. I **will** only get on the electronics with my teachers' permission.
7. I **will** hold my electronics with two hands.
8. I **will** keep up with the electronics that I am using.
9. I **will** let my teacher know if I have any problems.
10. I will **NOT** bring food or drink near my electronics.
11. I **will** be kind to others on the internet.
12. I **will** be responsible whenever I am on the internet.
13. I will **NOT** post my personal information anywhere on a computer.
14. I will **NOT** play games, unless I have permission.
15. I will **NOT** get on any websites without my teachers' permission.

## What is a copyright?

- A copyright is a **law**. This law gives the owner of the work the right to decide what others can do with it.

**\*As a student, if you commit copyright infringement, you will be required to complete the assignment again, with points taken off.**

## What is plagiarism?

- Plagiarism is whenever you use someone else's work as your own. If you give them **credit**, then you are not plagiarizing.

**\*As a student, if you plagiarize, you will immediately be sent to the principal's office, and you will receive a ZERO on the assignment.**

**\*Fair Use allows reproduction for educational purposes without copyright.**





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I have read and discussed Ms. Russell's Acceptable Use Policy with my child thoroughly. I have discussed possible consequences if the rules above are broken, with my child. I understand that my child will be using technology and will have internet access for certain assignments. I know that my child will be monitored while using technological devices, but I also know that my child may venture off on their own (with consequences.)

Parent/ Guardian Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

Student Signature/ Initials: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

\*Please sign and return by September 2<sup>nd</sup>

