# WELCOME TO MRS. GARDNER'S 2<sup>ND</sup>

RADE CLASS

Dear Parents/Guardians and Students,

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Our goal is to have a great year and I am so excited to spend it with each one of you. To make this year a fun, safe and easy one for everybody, I have set some rules in place. Please sign the spaces below confirming you have read and understand the rules and policies of this classroom. If you have any questions, feel free to email (mary.gardner@smail.astate.edu) or call/text (870-919-8596).

### Classroom Rules

- 1. Be respectful to your classmates and teachers.
- 2. Treat everyone with kindness.
- 3. Always try your best.
- 4. Be prepared for class.
- 5. Follow directions.

## Rules When Using Technology

- 1. No food or drinks allowed near technology.
- 2. If you come across a problem or are struggling, always ask for help.
- 3. Always use both hands to hold devices.
- 4. Use earphones when listening to audio.
- 5. Always wash or use hand sanitizer and disinfect wipes before handling devices.

## Internet Rules

- 1. Never share passwords or usernames.
- 2. Never get on social media (unless directed otherwise by teacher).
- 3. Never click on popups or unfamiliar links.
- 4. Never download anything to the devices (unless directed otherwise by teacher).
- 5. Never, ever cyberbully!



Thank you!

#### Classroom Consequences

AMAZING!!! You're doing Awesome! Good Job! Ready to Learn Slow Down Think About It Parent Contact In this classroom, each student will have their very own behavior chart on their desk. This chart is made up of eight levels. Every day the students will start their name out on the Ready to learn in green. As the day progresses and they will either move up the chart or down. Moving up the chart to Good Job, Awesome and Amazing means they are doing an excellent job in class! If their name moves down the chart to Slow Down, Think About It or Parent Contact means that we need to work on making better choices. Every day I will mark

your child's behavior for the day and put it in their Take Home Notebooks so you will access if you want it. If your child gets on red for Parent Contact, I or the office will contact you about the situation.

ALSO-Any serious offenses such as cyberbullying, inappropriate use of technology or destruction of property will be immediately sent to the office and a parent will be contacted.

Parent/Guardian's Signature

Student's Signature

#### Additional Information

- Plagiarism- Taking work made by someone else and passing it as if it was yours without giving them credit.
- Copyright-The legal right given to someone so they can decide what others can and can't do with their work.
- Fair Use- Exceptions of copyright law because of certain circumstances specifically for educational purposes.