**School Year:** 2018-2019

**Grade Levels:** 3-6 Grades

**Parent Involvement Committee Members**

**Janet Waters -** Parent Involvement Building Coordinator/Counselor

**Deb Johnson -** Principal

**Tammy Rainwaters -** Assistant Principal

**Goal 1: List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

1. FMIC will host a school wide Open House the week before school begins in August. (August 2018 6:00-7:30 PM Faculty & Staff)
2. FMIC will maintain a school web site to house classroom web sites for each teacher. Homework assignments and pertinent classroom information will be available on classroom web sites. (August 2018 – May 2019 FMIC Teachers)
3. The school website homepage will contain current information about upcoming events and activities. (August 2018 – May 2019 Renee Brown, Media Specialist)
4. Teachers will encourage two-way communication with parents through email, notes, letters and phone calls. Teachers will post lesson plans weekly on line and keep grades current each week. Teachers will send home weekly graded assignments (August 2018 – May 2019 FMIC Teachers)
5. FMIC will provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: 1. Teachers have daily planning times available for scheduling parent conferences and 2. Conferences will be held October 2018 and March 2019 from 2-8 PM.
6. FMIC will maintain a family resource center. The resource center houses some academic support materials such as flash cards, multi-subject workbooks, games, and practice sheets. The resource center also contains a library for parents with books on various subjects such as parenting, child development, and mental health issues for children. (August & on going through school year) Janet Waters, Family Coordinator
7. Parents, teachers, and students will sign a Parent Compact. This compact is a written agreement that outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the state's high standards. (August 2018 Deb Johnson, Principal)
8. FMIC will provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows: 1. Mid-nine-week progress reports (September 2018 November 2018, December 2018, February 2019)

2. Quarterly report cards (October 2018, January 2019, March 2019 May 2019) and

3. ESCHOOL grade reports will be available electronically using internet based technology. Parents will need to sign a form to get needed user name and password for access to HAC in order to view grades on line. August 2018 – May 2019)

1. Family Kits will be sent home with each student during the first week of school, as well as any new students that enroll throughout the school year. These kits will contain information about routines, policies, procedures, and the PBIS behavior program for Fox Meadow Intermediate Center. (August 2018 Deb Johnson, Principal, Tammy Rainwater (Assistant Principal, PBIS)
2. FMIC will communicate to parents when students are struggling with academic and/or behavior issues through the Response to Intervention Program. Parents will be notified of initial and review meetings. These meetings will include parents, teachers, and administrators to develop and implement plans to provide intervention for students. (School Year) Debra Johnson, Principal, Janet Waters, RTI Building Coordinator, Tammy Rainwater, Assistant Principal, BEST Team, classroom teachers, interventionists)

**Goal 2: List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts.**

1. Family volunteers will meet throughout the school year as needed to create, discuss and plan activities, events, and to secure volunteers for assisting with those events. (2018 – 2019 School Year)
2. Open House will take place one night the week before school begins in August. (August 2018 6-7:30 PM)
3. Fox Meadow Intermediate will hold one parent/teacher conference per semester: October 2018 and March 2019. These will take place from 2-8 PM and school will be dismissed early. (FMIC Faculty & Staff)
4. FMIC will hold an orientation for parents to inform them about participation in the Title I program and to encourage parents to be involved with reviewing and revising of the Title I Plan. (August 2018 Debra Johnson, Principal)
5. FMIC will continue to recognize that community resources help to strengthen our school, families, and student learning by maintaining relationships with public and private agencies that provide family support services, such as Methodist Family and Northeast AR Food for Kids Program. (August 2018 – May 2019) School Based Mental Health Program (Angela Ford, LCSW) Food for Kids Program (Hayley Samples, FMIC Social Worker)
6. FMIC will continue to collaborate with the Jonesboro Police Department by providing D.A.R.E. to fifth graders. (Spring 2019 JPD & 5th Grade Teachers)

**Fox Meadow Intermediate Center will provide a variety of activities and events during the school year for parents and families to participate and volunteer. These activities and events include (but are not limited to) the following:**

*Tail Gate Celebration, Cookie Dough Fundraiser, Fall Festival, PBIS School Store, Mini Course Day, Awards Program, D.A.R.E. Graduation for all fifth graders who participated in the DARE program*.

**Goal 3: How will your school provide information to parents about volunteer opportunities?**

1. Fox Meadow Intermediate Center will fulfill The State Board of Education Standards for Accreditation of Arkansas Public Schools, which requires no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than two (2) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. This will be done every four (4) years.
2. Family Kits will be sent home with each student during the first week of school, as well as any new students that enroll throughout the school year. These kits will contain information about routines, policies, procedures, and the PBIS behavior program for Fox Meadow Intermediate Center. Families can also complete volunteer forms to be kept throughout the year as a Family Resource Book. (2018 – 2019 School Year Deb Johnson, Principal, Tammy Rainwater, Assistant Principal & PBIS)
3. Mrs. Waters, School Counselor, serves FMIC as the Parent Involvement Coordinator to help organize volunteer opportunities for family members. The coordinator will also serve as the contact person for teachers and staff members wishing to organize parent activities or other activities in which parents can become involved.

Mrs. Waters can be reached at FMIC by phone at 870-910-7812 or email at [janet.waters@nettletonschools.net](mailto:janet.waters@nettletonschools.net). (2018-2019 School Year)

1. A Family Center will be available to parents for checking out materials to use at home. Included in this resource center are board games, academic skills boosters for students such as flash cards and academic games, and numerous parenting and self-help books. Brochures and pamphlets with resource information about helping your child succeed in school are available as well. The center will be open from 7:30 – 2:00, Monday - Friday. The parent Involvement Coordinator & Family Volunteers will be responsible for upkeep of the Family Center. (2018 – 2019 (School Year Janet Waters, School Counselor)
2. Parents and family volunteers will be informed of various opportunities through our school sign, website, letters, phone calls, FMIC Facebook Page, Remind 101 and group/individual emails. (2018 – 2019 School Year)
3. FMIC will update the school website frequently with events and activities that parents and families can be involved through participation and/or volunteering. (2018 – 2019 School Year, Renee Brown, Media Specialist)

**Goal 4: How will your school work with parents to create a School-Parent-Compact?**

1. Parents, teachers, and students will sign a Parent-School-Compact. This compact is a written agreement that outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high academic standards. (August 208, Deb Johnson, Principal, Janet Waters, Family Coordinator)

**Goal 5: How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

1. Fox Meadow Intermediate Center will engage parents in school wide plans with Family Involvement Volunteers. (Ongoing 2018-2019 School Year)
2. An annual Title I meeting will be conducted during August/September each school year. The following will be presented to parents and families: Parents Right to Know,

Annual Report, Individual Student Assessment Report, Progress Review, Written State Compliant Procedures, Parental Communications, and Parent Involvement Plan. (August 2018 Deb Johnson, Principal)

**Goal 6: How will your school provide resources for parents?**

1. Mrs. Janet Waters, School Counselor will serve as Parent Involvement Coordinator for Fox Meadow Intermediate Center. She will meet with, train and utilize parent volunteers throughout the school setting to support academic and extracurricular programming. Mrs. Waters is available to help parents incorporate developmentally appropriate learning activities in the home environment. You can contact her at school by phone 870-910-7812 or email at janet.waters@nettletonschools.net.
2. Fox Meadow Intermediate Student Handbook provides information about the process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions
3. A Family Center is available to parents for checking out materials for at home use. Included in the resource center are board games, academic skills boosters for students such as flash cards, academic games, and numerous parenting and self-help books. Also, there is a selection of pamphlets and brochures with resource information for ways parents can help their child succeed in school. The Family Center is open from 7:30-2:00, Monday - Friday. (School Year, Janet Waters School Counselor/Family Coordinator)
4. A Family Resource Book will be created and maintained by the Parent Involvement Coordinator. This book will contain forms filled out by parents/families who wish to volunteer throughout the school year. The Family Resource Book will also serve to create a group volunteer email distribution list that will be utilized to notify when volunteers are needed. (School Year Janet Waters, School Counselor/Family Involvement)
5. FMIC will maintain a school web site for parents to access. This site will have individual classroom websites as well. Parents and families can use this resource to get current updates for activities and events both school wide and within the classroom. (School Year, Renee Brown, Media Specialist)
6. FMIC will encourage parents to access their child's grades on line through HAC (Home Access Center). They will need to sign a form with the needed information to gain access. Forms will be available starting August 2018, during Parent-Teacher conferences, and in the school office throughout the school year.
7. FMIC will provide parents opportunities during Parent-Teacher conferences to view and use our computer-assisted learning programs. (October 2018 & March 2019 from 2-8 PM)
8. FMIC will provide information for parents about public and private agencies that provide family support services, such as Methodist Family Health, and Northeast Arkansas Food Bank Kids Program. (School Based Mental Health Program – Angela Ford, LCSW) (Food for Kids Program – Hayley Samples, FMIC Social Worker)

**Goal 7: How will your school engage parents in the evaluation of your parental involvement efforts?**

1. Fox Meadow Intermediate Center will create and maintain a Parent Perception/Interest Survey through our school website each year. This survey will allow parents to share their views about our school and provide information of ways they are interested in helping volunteer. The data collected from the surveys will be used to help create and implement the Parent involvement Plan. (on going each calendar year)

**Goal 8: How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?**

1. Fox Meadow Intermediate Center will ask parents and families to complete a parent perception/Interest survey each school year to collect information concerning the activities they feel will be most beneficial in efforts of support their child. The results from the survey will be used to plan the parental involvement activities for the following year, and on going as needed. (online each calendar year beginning after the Fall Parent Teacher Conference )

**Goal 9: When will your school plan the Annual Title I Meeting that must be conducted separately?**

1. Fox Meadow Intermediate Center will host an annual Title I Meeting. The agenda, the sign-in sheet and the minutes for this meeting will be generated separately from any other events and kept on file. (August 2018) Debra Johnson, Principal