

To Whom It May Concern:

I am very excited to have your child \_\_\_\_\_\_ in my classroom this year! I know that it will be a great year, but parent involvement always makes this transition period for children a lot smoother. A great way to be involved is to understand and help enforce our classroom rules along with our Acceptable Use Policy (AUP) for technology in the classroom. Below is a list of our classroom rules and our AUP:

Classroom Rules:

- 1. Always listen. Don't talk while others are talking.
- 2. Raise your hand and wait to be called on.
- 3. Be kind to others.
- 4. Keep your hands and feet to yourself.
- 5. Be in your seat and ready when the bell rings.

Rules for Technology:

- 1. Hold any device with both hands.
- 2. Return device to appropriate spot and plug the device into the charger.
- 3. Do not leave your device sitting around.
- 4. Always ask questions if you are don't know what to do.
- 5. Remain sitting while using the device.

Rules for what to do on device:

- 1. Only use apps and websites approved by Miss. Kelsey.
- 2. Do not delete or download any apps.
- 3. Do not share your information.
- 4. Do not talk to other people on the internet.
- 5. Do not print anything without permission.



Consequences for breaking rules:

- 1. The first time a rule is broken there will be a warning.
- 2. The second time a rule is broken there will be a letter sent home along with loss of privileges for two days.
- 3. The third time a rule is broken there will be a loss of privileges for a week and, a parent phone call to discuss further actions.

Please sign and date to show that you and your child have read over these rules together and have discussed the consequences listed above. These rules and consequences are subject to change if different problems begin to occur. As a teacher, my biggest and first concern is the safety of my students.

Parent Signature

Date