

Miss Jordan's 4th Grade Class Acceptable Use Policy

Classroom Rules

- 1.) Be kind and respectful to others
 - Treat others the way you want to be treated
 - Always be mindful of other's feelings
- 2.) Listen when others are speaking
 - Do not talk when the teacher is talking
 - Raise your hand if you need help or assistance
- 3.) Keep hands and feet to yourself
 - Do not touch others at all
 - Be respectful of others personal space
- 4.) Work hard in everything you do
 - Try your best on all assignments
 - Put in as much effort as you can
- 5.) Be ready
 - Be on time
 - Bring all necessary materials and supplies to class



Parents Signature: _____ Date: _____

Students Signature: _____ Date: _____

Rules for the use of technology in the classroom

- 1.) Technology in the classroom will only be used for educational purposes. Unless specified otherwise by the teacher
- 2.) Protect identity
- 3.) Respect the equipment being used
- 4.) Follow all Copyright laws and abide by plagiarism rules
- 5.) All students work will be monitored by teachers and staff
- 6.) Students will remain off of inappropriate sites, and alert the teacher if anything inappropriate comes up
- 7.) Students will use electronic devices for 30-45 minutes each class day.
- 8.) Any type of plagiarism will not be tolerated. When using someone else's work, research, or word, students will give that person credit.
- 9.) Students will not use the given technology to block or interfere with the school communication system in any way.
- 10.) Students will not eat or drink near the given technology
- 11.) Any type of cyber bullying will not be tolerated. Students will be kind and respectful to others.



Parents Signature: _____ Date: _____

Students Signature: _____ Date: _____

Plagiarism, Copyright Information, and Fair Use Law

Plagiarism is defined by Webster's dictionary as the practice of taking someone else's work or ideas and passing them off as one's own. Plagiarism is not limited to just copying a fellow classmates work. It extends far beyond that. Students will be made aware of all copyright information. There are certain documents that are allowed under the Fair Use law to be used without the permission of the copyright holder. Those exemptions will be made aware to the students. There is a zero-tolerance policy for plagiarism in this classroom. Any cases where plagiarism has occurred will be dealt with under the strictest consequences. For more information on plagiarism and Copyright information please refer to my website.

Voice level Scale in classroom

Level 3- Students have free reign to talk across classroom and work with others.

Level 2- Students are only allowed to talk to those in their assigned groups.

Level 1- Whispers only.

Level 0- Silence. No talking at all.

Consequences for breaking class rules

1st offense- student will be given a verbal warning. A note will also be sent home to parents

2nd offense- students recess time will be taken away, and a phone call will be made to parent

3rd offense- a parent teacher conference will be schedule and punishment will be determined by administration and teacher.

Parents Signature: _____ Date: _____

Students Signature: _____ Date: _____

The AUP is a way for teachers and students to know what is expected in the classroom when using technology. I am encouraging you as parents to have an AUP at home as well. This way students will have no confusion about what is expected from them when they are using technology, no matter where they are when they use it. With your help we can make this school year a great year. I look forward to working with all of your children, and you as well. Below I have attached a template of an AUP that you can fill out and use at home. Thank you so much for your cooperation in advance.

*Students will not be able to use technology in the classroom until this document has been signed on all pages and turned back into the teacher.

AUP Template

Rules for using Technology at home

- 1.)
- 2.)
- 3.)
- 4.)
- 5.)
- 6.)
- 7.)
- 8.)
- 9.)
- 10.)

Consequences when rules are broken

1st offense-

2nd offense-

3rd offense-