

## Ms. Schue's Second Grade Classroom Acceptable Use Policy 2018-2019

Dear Parents/Guardians and Students,

During this school year the technology within our classroom will be used in numerous ways and numerous activities. I have created this document to create a clear understanding of what is expected and acceptable with this awesome opportunity. Please read it over and read it over with your student as well. There is a box to sign at the bottom of each page to indicate that you understand the information on each page and return it to class by the end of the week on Friday (1/25). Thank you!

### **Classroom Rules:**

As a student of Ms. Schue's I promise to...

1. Treat my classmates as I would want to be treated and to treat them with kindness and respect.
2. Keep my hands to myself and not inappropriately touch others.
3. Raise my hand if there is something that I want to say or if I have a question and remain silent till called upon.
4. Respect when my classmates or Ms. Schue is talking and to listen them respectfully and with open ears.
5. Try my hardest in every activity presented to me and to have fun while doing it!

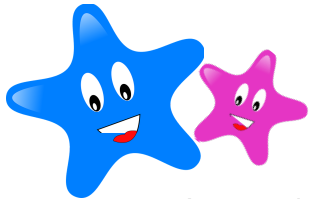
### **Technology Rules:**

As a student of Ms. Schue's I promise to...

1. Respect the technology given to you. Handle it with care and DO NOT break it. If some sort of damage is seen then immediately report it to Ms. Schue.
2. Never pass of someone else's work as my own. Even activities completed on the internet will be completed by me and me only.
3. Strictly use the technology for school purposes. I will only use it when Ms. Schue instructs us to for class assignments/activities and I will not go on other sites than instructed to or has been approved (Can view the approved sites on my website or on the list in my classroom).
4. Not view, send or interact with inappropriate material/pictures when utilizing the technology.
5. Get permission to use the printer if otherwise instructed to and to print to our classroom's printer ONLY unless told otherwise.

### **Appropriate Use:**

Parent Signature: _____	Student's Signature: _____
Date: _____	



As a student of Ms. Schue's I promise to...

1. Never use any sort of technology in a negative way. I will never use it to bully, scare or harass another student/ teacher or anyone.
2. Keep all of my passwords safe in my folder and to not share them with my friends. My passwords stay between Ms. Schue and I.
3. Respect my classmate's work time and will not distract them when they completing tasks, but will help them if asked to the best of my ability.
4. Ask questions to Ms. Schue or any adult around when something is unclear to me.
5. Have fun completing activities and will continue to perform to the best of my ability!

**Copyright:**

Do not copy others work without their permission. If you are ever in question if you are doing this, please ask Ms. Schue and she can help.

**Plagiarism:**

Do not copy another's ideas, work or words as your own. If you are ever in question if you are doing this, please ask Ms. Schue and she can help.

**Fair Use:**

Some material can be used without permission through reviews, teaching, news or research. If you are ever in question if you are doing this, please ask Ms. Schue and she can help.

**Consequences:**

As a student of Ms. Schue's I have read all of the rules and agree that if I do break any of them then these are my consequences...

1. If I am caught breaking the rules for the first time a warning will be given to me along with a clear understanding of what I did wrong and how I can fix it.
2. If I am caught a second time breaking the rules, computer privileges will be revoked until proven otherwise and student will receive alternative paperwork to complete when the computers are being used. Parents will be notified that privileges were taken away and why.
3. If I am caught a third time my computer privileges will be completely revoked for the rest of the semester. A meeting will be held with administration to discuss further action and once again parents will be notified to inform them of the situation and what steps will be taken next.

Parent Signature: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_