

Welcome to Ms. Hayley's Class

Dear Parents/Guardians and Students,

I am so excited to get this year going! I have set some guidelines to hopefully make this year as fun as possible for the students and as stress-free as possible for the parents/guardians. Please sign and initial in the spaces below and return with your child tomorrow. If you have any questions or concerns, please email me at hayleyacapps@gmail.com or call/text at 501-590-5103. Thank you so much! Let's have a fantastic school year!

The Five B's

1. Be kind to others
2. Be respectful to classmates, teachers, and supplies
3. Be prepared
4. Be responsible for your own classwork
5. Be quiet when others are talking if it is not group work and use our inside voice.



Student Initial _____

Parent Initial _____

Technology Rules

1. Always hold device with both hands
2. Wash hands or use Germ-X before getting computer
3. Ask the teacher for help if you need it
4. Maximum of 1 hour for screen time per class
5. Control the volume at a respectful level

Student Initial _____

Parent Initial _____

Internet Rules

1. Keep all personal information private (username and password)
2. Do not be a cyberbully, report it if you see it happening to you or a classmate
3. Stay on approved websites only
4. Do not click on random links that may pop up
5. Do not download anything without permission

Student Initial _____

Parent Initial _____

Classroom Consequences

In my classroom we will use a clip chart with five different levels. Every student will start the day on the middle level, which is white. The level above that will be purple meaning "Great Effort." The next level will be blue for "Outstanding." Below the white will be yellow that states "Think about it" for the student to understand that what might have happened was not the right choice to make. The lowest level will be red for "Office and Parent Contact."

Outstanding
Great Effort
Ready to learn
Think About It
Office and Parent Contact

1st offense- Verbal Warning

2nd offense- move down one color, loss of technology privileges

3rd offense- move down one color, sent to principles office, parent contact

ALSO- If a technology rule is broken, that child will automatically be sent to the office and have a phone call with a parent/guardian.

Student Initial _____

Parent Initial _____

Additional Information

Plagiarism- copying someone else's work or ideas and using it as if it is your own

Copyright- legal right given by originator in able to purchase to own by another person

Fair Use- stipulation that allows the copyright to be used for a limited purpose

Parent Signature _____

Date _____

Parent Phone

Number(s) _____