

Acceptable Use Policy

Hailey Hicks

Five Basic Classroom Rules:



1. Use **KIND** words.
2. **RESPECT** other classmates, Ms. Hailey, and property that isn't yours.
3. Follow directions the **FIRST** time.
4. Always try your **BEST**.
5. Come with a **HAPPY** heart and be ready to learn.

Five Basic Technology Rules:



1. Only use technology when given permission.
2. Always be seated when using iPads, computer, etc.
3. Do not use food, drinks, or gum around Ms. Hailey's technology.
4. 20 minutes is the maximum time a student can spend on technology, unless said otherwise.
5. Whenever Ms. Hailey says technology time is over, turn off and wipe down iPads, computers, etc.

5 Rules for Using the Internet:



1. No cyberbullying. There will be **major** consequences.
2. Do not view or send inappropriate language or pictures.
3. Always **ask** Ms. Hailey before getting on another website.
4. **Never** click on or sign up for something that you don't know about.
5. Technology is only used in this classroom for **educational** purposes.



Additional Information: !

- a. In Ms. Hailey's classroom, there will be no **plagiarism** accepted. **Plagiarism** is the act of copying work or ideas of someone else intentionally, without giving them the credit. The act of **plagiarism** will not be tolerated. Ms. Hailey wants you to be original. Show me what YOU can do!
- b. It is very important to understand **Copy Right** and **Fair Use** policies. It is necessary to give credit when using someone else's work. Always ask Ms. Hailey for help if needed or ask permission to give credit to someone's ideas. Ms. Hailey's class will work very carefully in order to follow **Copy Right** guidelines and **Fair Use** policies.

Consequences for breaking rules:

- 1st Offense: Verbal warning
- 2nd Offense: Ms. Hailey will choose a loss of privilege
- 3rd Offense: Note sent home to parent/guardian
- 4th Offense: Meeting with parent/guardian
- 5th Offense: Sent to the principal's office

IMPORTANT!!

Please remember to sign and initial once you have read this document.

I, (parent/guardian) am aware of the rules and policies of Ms. Hailey's classroom. I am aware that if my child breaks the rules, consequences will be put into place.

Parent/Guardian Initial: _____

Parent/Guardian Signature: _____

I, (Ms. Hailey's student) am aware of the rules and policies of Ms. Hailey's classroom. I am aware that if I break a rule, there will be consequences for my actions.

Student's Initial: _____

Student's Signature: _____