**Ms. Collins’ 4th Grade Class**

Welcome to my 4th grade class! I am so excited to get to know each and every one of my students as well as their parents. I am believing that this school year will be full of fun and learning! Below you will find some information and agreements for my classroom.

**Ms. Collins’ 5 Classroom Rules**

1. **Be respectful to everyone**
2. **Raise your hand**
3. **Do not talk when the teacher is talking**
4. **Follow directions**
5. **Work quietly**

**In my classroom we will be using technology and I do have rules for how we use our computers/iPads.**

**Computer Rules**

1. **No personal phones technology will be allowed**
2. **We will only use them during the time I allow you to work on them**
3. **Only use approved internet websites**
4. **Leave your workspace as you found it**
5. **Make sure your hands are clean before use**

**Internet Rules**

1. **Do not go to websites that are not allowed**
2. **Do not use the internet to cyberbully**
3. **Tell me if you feel uncomfortable about anything on the computer**
4. **Do not give out any information about yourself to websites**
5. **Only use “free time” on the computer to go to approved game sites**

**Plagiarism**

 **When using technology it is very important that we do not take anyone’s work from the internet and use it as our own. This also means that we cannot take someone’s pictures and use them in projects without giving them credit. I will teach you more about plagiarism in class but I need you to agree to the importance of using your own work.**

**Consequences**

**-If I find you breaking any of my classroom or technology rules, you will sit out the next technology time/recess time.**

**-If I find you with a second offense then you will go a week without having computer time and do your work on paper.**

**-The third offense of inappropriate behavior on computer will result in an office referral and a month suspension from technology.**

**Signatures**

 **Parents it is very important to me that you sit down with your child and go over these rules and make sure you both understand them. Please initial each page after reading and sign at the end.**

**Student Signature:**

**Parent Signature:**