



Acceptable Use Policy  
Mrs. Stephens' Kindergarten Classroom

Classroom Rules:

- Raise your hand and wait to be called on before speaking.
- Do not leave your desk without permission.
- Treat your classmates nicely, no bullying allowed.
- Ask the teacher for help if you need it.
- Keep your hands to yourself.
- Always do your best!

Computer/Technology Rules

- Students may not use any technology without teacher's permission.
- Each student will be limited to 30 minutes of screen-time per day. (In the event the class is working on a special project or a student needs to make up work, this time may be extended.)
- Only one person per device, unless teacher gives special directions for partner or group work.
- Do not damage computers in any way. (This includes pounding keys or mouse and hitting/scratching screen or other equipment.)
- If student is having trouble with the computer, ask for teacher's help.

Internet Rules:

- Students are not allowed to use the internet without permission from the teacher.
- Cyberbullying IS NOT tolerated.
- Students are only allowed to use websites and programs that the teacher has directed them to, if there is another sight you would like to use, always ask for permission first.
- If something inappropriate pops up, get teacher's attention immediately.
- Students may not post pictures of themselves or put personal information online.

Student's Initials \_\_\_\_\_

Parent's Initials \_\_\_\_\_

Plagiarism:

Plagiarism is taking someone else's work and using it as your own, that could mean taking from a classmate, website or book, and it will not be tolerated. If a student is caught plagiarizing, they will automatically receive a zero on that assignment and will not be allowed a second chance.

Copy Right and Fair Use

When a person has something Copyrighted, it gives them ownership of what they created and the right to protect it, be it an image, name, symbol, policy, etc. Students should not use any copy-righted material. Fair Use does allow us to use some copy-righted materials for educational purposes in a classroom setting.

Consequences for breaking the rules are as follows:

**First time:** Teacher will verbally correct the student's actions and warn them not to do it again.

**Second time:** Student will miss a portion or all of recess depending on their behavior, this will be at the teacher's discretion. (In the event that we have a fun activity planned, student may not be able to participate.)

**Third time:** A note will be sent home to parent and if rule breaking continues, a conference with parent and principal may be scheduled.

**\*\*Special Consequence Note:** If technology or internet rules are broken, privileges for use may be revoked.

**\*\*Parents please read the entire Acceptable Use Policy and talk about it with your child. Once you have done so, please print yours and the student's name in the paragraph below and sign and date at the bottom.**

I, \_\_\_\_\_ parent/guardian of \_\_\_\_\_, have read the Acceptable Use Policy and the consequences for breaking the rules. I have discussed it with my child, we understand it and agree to follow it.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date