# **Acceptable Use Policy**



#### **CLASSROOM RULES**

- Follow directions.
- Listen while others are talking.
- Work and play safely.
- Be respectful.
- Share kindness.
- Work quietly.

## **TECHNOLOGY RULES**

- Treat technology kindly.
- Carry computers or iPads with both hands.
- Stay seated while using the computer or iPad.
- One person per computer or iPad.
- Place devices on chargers when not in use.

#### **INTERNET RULES**

- Listen to directions.
- Only visit approved sites.
- Use appropriate behavior when online.

In Our classroom... We are kind We are kind We give compliments. We give compliments. We give compliments. We make mistakes. We are peaceful We work hard. We are family.



# Acceptable Use Policy

- No cyberbullying.
- Let Ms. Blayre know when you are finished with your work.
- You may play games on approved sites once your work is finished.

### PLAGIARISM, COPYRIGHT INFORMATION, AND FAIR USE

- Plagiarism is the act of using another person's ideas, information, words, sounds, music, and more, as your own.
- Copyright is the legal right of an owner of intellectual property, if something is copyrighted you may not copy it without consent from the owner.
- Fair use is the copying of copyrighted material for use such as to comment on, criticize, or parody that work. It is only a limited amount of use from the copyrighted material, such as using six seconds of a copyrighted song.



#### CONSEQUENCES

- Classroom rules will have a 3-step consequence, the first time will just be a warning, the second time you will write your name on the board as a warning, and the third time I will take away five minutes from your recess time.
- Technology rules will be a little more strict, if a computer or iPad is broken on purpose there will be consequences. If it was an accident or the computer's fault there will be no consequences because accidents happen. For the other rules, we will use the same 3-steps as for the classroom rule consequences.
- If there is any use of inappropriate behavior or cyberbullying you will be pulled outside and talk to Ms. Blayre about why you did what you did. If you keep using inappropriate

# **Acceptable Use Policy**

behavior online then Ms. Blayre will take you to the office and they may call the parents if it gets that serious. For the other rules, we will use the same 3-steps as for the classroom and technology rule consequences.

• If you plagiarize or use copyrighted material, or if you are caught cheating we will have a talk, if this behavior persists I will talk with parents and office.

# IF YOU OR YOUR CHILD NEED ANYTHING, MY CONTACT NUMBER IS (SCHOOL NUMBER), AND MY EMAIL IS (SCHOOL EMAIL). PLEASE, IF THERE IS ANYTHING I CAN DO TO HELP WITH ANYTHING, LET ME KNOW.

Parent Signature: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_