

# Ms. Nahlen's Acceptable Use Policy and Classroom Rules

Dear parents/guardians and student,

Welcome to third grade! I am beyond excited to have you in my class this year! We are going to have lots of fun and learn a lot of new things, but first I wanted to go over the classroom rules with you. We will also be using different technology so there are rules included for the technology devices as well. Please read this document with your child and sign it indicating that you understand the policy. Please have this back to me by Monday September <sup>3rd</sup>.

## Classroom Rules

1. Be kind and show respect to everyone.
2. Have a positive attitude and never give up.
3. Come to class prepared and ready to learn.
4. Keep hands, feet, and other objects to yourself.
5. Don't speak while the teacher or other students are talking. Always raise your hand first.

## Consequences:

If students are not able to follow the rules above, they will face the following consequences.

**First offence:** I will give the student a verbal warning and remind them of the classroom rules.

**Second offence:** I will take away recess time.

**Third offence:** I will contact parents and we will meet with the principal.

**Please initial below saying that you have read and understand these rules**

Parent/Gradian Initial \_\_\_\_\_ Student Initial \_\_\_\_\_

## Technology Rules

1. Only use the computer and iPad for learning purposes. Ms. Nahlen will approve of the activities you do on the devices.
2. Handle the devices with care.
3. NO food or drink is allowed in the computer area or while you are on the iPad!
4. After you use the iPad put it back in the correct spot and plug it into the charger.
5. If there is a problem on the computer, ask for help. Do not try to fix it!

### Consequences:

If the student doesn't follow the rules for technology, they will be faced with the following consequences.

**First offence:** I will give the student a verbal warning and remind them of the classroom rules.

**Second offence:** I will take away computer/iPad time.

**Third offence:** I will contact parents and we will meet with the principal.

**Please initial below saying that you have read and understand these rules**

Parent/Gradian Initial \_\_\_\_\_ Student Initial \_\_\_\_\_

## Internet Rules

1. Never give anyone your password.
2. Only get on the websites that Ms. Nahlen tells you to.
3. Be kind to everyone on the internet, cyberbullying is not allowed.
4. Do not access the internet unless Ms. Nahlen has given you permission.
5. If you have strange things pop up while you are on the internet do not click on them, let Ms. Nahlen know.

### Consequences

If the student doesn't follow the rules for technology, they will be faced with the following consequences.

**First offence:** I will give the student a verbal warning and remind them of the classroom rules.

**Second offence:** I will take away computer/iPad time.

**Third offence:** I will contact parents and we will meet with the principal.

**Please initial below saying that you have read and understand these rules**

Parent/Gradian Initial \_\_\_\_\_ Student Initial \_\_\_\_\_

## Additional Information

**Plagiarism:** This is when you take someone else's work or thoughts and claim them as your own. This isn't just copying. Failing to state your sources also results in plagiarism. Plagiarism will not be tolerated in our classroom!

**Copyright:** This is the legal right given to the originator that prevents people from using their work when they do not want them to.

**Fair Use:** This is a law that permits limited use of copyrighted material.

By signing below, you indicate that you have read and understand all the rules and consequences in our classroom. I look forward to a great year of learning! If you have any questions, feel free to contact me!

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Parent/Guardian Signature

Date

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Student Signature

Date

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Teacher Signature

Date