

# Acceptable Use Policy

Technology is used in the classroom to help develop certain curriculum objectives. Student's will be using all electronic resources for educational purposes only.

## Classroom Rules:

1. Be respectful to one another.
2. Come to class on time and be prepared to start learning.
3. Follow directions.
4. Use kind words.
5. Raise your hand to speak.
6. Work quietly.



## Rules for the use of Technology:

1. Only go to approved applications and websites when using any technology in the classroom.
2. Keep food and drinks away from devices.
3. If something inappropriate pops up while in use, inform the teacher immediately.
4. Respect the devices. Handle with care.
5. Take turns when sharing devices. No more than 5 minutes per person. \*
6. Never mess with the settings of the device unless told otherwise.

\*DISCLAIMER: This is subject to change at the teacher's discretion.

## Internet Rules:

1. Do NOT give out personal information on the Internet.
2. Zero tolerance for cyberbullying.
3. Only use appropriate behavior online.
4. Do NOT download anything without permission from the teacher first.

5. Only visit websites that were approved by the teacher first.

### **Plagiarism, Copyright, and Fair Use:**

Plagiarism is when someone takes the work of someone else and uses it for their own purposes without giving credit to that person. Plagiarism is strictly prohibited in the classroom. Copyright is used to protect these people from others freely taking their work. Fair use laws are used under special circumstances when someone is using copyrighted material for certain purposes.

### **Consequences:**

1<sup>st</sup> Offense: A verbal warning will be given.

2<sup>nd</sup> Offense: Technology privileges will be taken away for the rest of the day.

3<sup>rd</sup> Offense: Two recesses will be taken away.

4<sup>th</sup> Offense: I will contact the office and you will meet with the principal.

5<sup>th</sup> Offense: I will contact your parents/guardians and inform them of what is going on.

I have read and agreed to the rules and consequences of this classroom. I understand that if I don't follow them, the consequences will be applied. I acknowledge that it's important to follow these rules for the use of technology in the classroom.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

As the parent/guardian of this child, I have read and discussed the rules and consequences with them. I understand that they must follow these rules to keep technology privileges in the classroom. I grant permission for my child to use the internet for educational purposes only.

Parent's/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_